Naaman

Transition 3

[Note: Text enclosed in square brackets and displayed in blue italics (style=InfoBlue) is included to provide guidance to the author and should be deleted before publishing the document.]

# 1. Key milestones

|  |  |
| --- | --- |
| **Milestone** | **Date** |
| Iteration start | 23/05/2022 |
| Presentation planning | 23/05/2022 |
| PowerPoint slides | 23/05/2022 |
| Assessment 4 group element | 06/05/2022 |
| Assessment 4 individual element | 06/05/2022 |
| Iteration end | 06/06/2022 |

# 2. High-level objectives

* Objective: Presentation planning

Outcome: Presentation was planned. Each team member was assigned parts to present.

* Objective: PowerPoint slides

Outcome: PowerPoint slides for the presentation was created explaining the website functions.

* Objective: Assessment 4 group element

Outcome: The group element of assessment 4 was completed.

* Objective: Assessment 4 individual element

Outcome: Each team member completed their individual element of assessment 4.

# 3. Evaluation criteria

* Presentation was planned, each team member was assigned parts they need to present.
* PowerPoint slides were created detailing the website functions.
* Assignment 4 group element was completed explaining the contribution of each team member and links to them on the wiki page.
* Assignment 4 individual element was completed where each member evaluated their own contributions.

# 4. Work Item assignments

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Work Item ID** | **Name or key words of description** | **Outcome** | **State** | **Assigned to (name)** | **Estimated Hours** | **Hours worked** |
| 1. | Presentation planning | Presentation was planned | Complete | All members | 1 | 1 |
| 2. | PowerPoint slides | PowerPoint slides were created | Complete | Temuulen | 3 | 3 |
| 3. | Assessment 4 group element | Group element was completed | Complete | All members | 3 | 3 |
| 4. | Assessment 4 individual element | Individual element was completed | Complete | All members | 2 | 2 |

# 5. Issues

|  |  |  |
| --- | --- | --- |
| **Issue** | **Status** | **Notes** |
| No issues |  |  |

# 6. Assessment

|  |  |
| --- | --- |
| Assessment target | Transition Iteration 3 |
| Assessment date | 06/06/2022 |
| Participants | Temuulen, Chhiring, Roshan, Pradeep, Yasiru |
| Project status | Green |

## Assessment against objectives

Each objective has been completed. All members of the team have participated in completion of these tasks.

## Work Items: Planned compared to actually completed

All objectives have been completed according to schedule. Transition iteration 3 have been completed successfully.